



**AUSTRALIAN HIGH COMMISSION  
PORT MORESBY**

**DIRECT AID PROGRAM**

**GENERAL INFORMATION**

The Direct Aid Program (DAP) is a small grants program funded by the Australian Government and managed from the Australian High Commission in Port Moresby.

DAP aims to support small-scale projects with a strong development focus that complements Australia's broader aid program. DAP funding is only available to community groups, NGOs and other organisations engaged in development activities on a not-for-profit basis.

The maximum DAP funding a project can receive is AU\$60,000. Projects must be delivered within six months of funding.

We do not provide cash grants.

Before sending in your application, please ensure:

1. The application form is complete and meets the guidelines;
2. You have provided contact details, including where possible a telephone and fax number and an email address (this will make it a great deal easier to contact you should we have any questions);
3. You have included a letter of support, where available, from a trustworthy referee (such as your local MP, provincial or district administrator); and
4. You have included a quote from a reputable supplier.

Your completed application form must be sent via mail or email to:

Post: HOMDAP Coordinator  
Australian High Commission  
Locked Bag 129  
WAIGANI NCD

e-mail: [Port-Moresby.dap@dfat.gov.au](mailto:Port-Moresby.dap@dfat.gov.au)

## **GUIDELINES FOR DIRECT AID PROGRAM FUNDING**

### **DAP will not support:**

1. Commercial Ventures, such as capital to start up business projects or routine, recurring and/or running costs including office rental and utility costs.
2. Maintenance and repairs (including equipment such as photocopiers, computers, digital cameras, other kinds of electronic equipment, stoves, fridges etc.).
3. Purchase of major assets such as property or vehicles, boats, engines or related machinery.
4. Requests from individuals and individual families, such as scholarship, school fee requests or personal financial assistance.
5. Micro-credit schemes or any other project that involves return of money.
6. International/Domestic travel as part of the project.

### **DAP Project proposals must:**

1. Address poverty alleviation by supporting projects that aim at improving the livelihood of communities.
2. Support the inclusion and active participation of the disadvantaged population (women, girls, children, Persons living with a Disability and those with HIV/AIDS).
3. Be sustainable and have lasting developmental benefits, with any ongoing costs or maintenance to be met by the community.

### **We prefer to fund applications:**

1. where the community makes a contribution to the project (through the provision of labour or transportation, or funding other project-related expenses);
2. where other donors (NGOs, private business, other government donors) are involved in supporting the project (funds, technical or other form of support);
3. that has the support of a locally prominent figure (such as an MP, Provincial or District Administrator); and
4. that help disadvantaged groups (including women and the disabled) in less-developed areas.

Both successful and unsuccessful applicants will be informed in writing as soon as possible after a decision has been made.

### **Acquittal of funds and project reporting**

If your project is approved, you must sign a grant agreement.

The funds must be acquitted within 30 days of project completion by sending a completed acquittal report form. Unless the DAP committee judges that exceptional circumstances have arisen, failure to properly acquit funds and report on the project by this date may result in the withdrawal of funds and/or refusal to consider applications from your organisation in the future.



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The Direct Aid Program (DAP) em wanpla lilik money halivim i kam long Gavman bilong Australia na Australian High Commission long Port Moresby i ronim.

DAP em i bilong halivim long kirapim and kamapim gut ol liklik wok na projek long sapotim gutpela sindaun insait long komuniti na i sapotim tu ol bikpela halivim Australia Gavman i givim long Papua New Guinea. DAP bai givim moni halivim long ol liklik komuniti grup, NGO's na long ol grup wusait wok bilong ol bai halivim komuniti na ino wokim bisnis.

DAP bai givim moni mak long AU\$60,000.00 long halivim long kirapim or kamapim gut projek. Wok imas kamap insait long sixpla mun taim projek ikisim moni halivim long DAP.

Mipla ino nap givim kash moni.

Taim yu salim aplikasen, yu mas sekim ol dispela pepa wok;

1. Yu mas pulapim pepa gut na bai mitim gut ol tingting na mak bilong DAP.
2. Yu mas givim pos ofis box namba, telefon namba, fax namba bilong yu. Displa bai halivim mipela long toktok wantaim yu sapos mipla gat moa askim.
3. Yu mas gat wanpela sapot leta ikam long ol lida man o meri insait long komuniti olsem memba blong yu long parliament, provinsal o distrik administrator.
4. Yu mas putim moni prais bilong ol metiriel bilong projek ikam long wanpela gutpela saplaia.

Yu mas pulapim pepa na salim ikam long pos ofis or email ikam long:

Post: HOMDAP Coordinator  
Australian High Commission  
Locked Bag 129  
WAIGANI NCD

e-mail: [Port-Moresby.dap@dfat.gov.au](mailto:Port-Moresby.dap@dfat.gov.au)

## **RULS BILONG DIRECT AID PROGRAM**

### **DAP ino nap givim halivim long ol dispela wok:**

1. Givim moni long sapotim ol tingting bilong kirapim o baim ol samting blong wokim bisnis na ronim bisnis.
2. Stretim na lukautim ol office masin olsem masin bilong wokim foto kopi, komputa masin na ol narapla masin. Ol camera, stove bilong kuk, bokis ais, na haus samting.
3. Baim haus, kar bot, na ol kain masin olsem.
4. Baim skul fi, skolasip bilong skul, na moni bilong halivim yu yet or famili bilong yu.
5. Liklik dinau moni bisnis, na ol kain wok long mekim or kisim moni.
6. Usim moni bilong DAP projek long baim balus go long narapla kantri or insait long Papua New Guinea

### **DAP Project imas halivim ol dispela:**

1. I mas halivim long kirapim gutpla wok long gutpela sindaun insait long ples na komuniti.
2. Halivim man, meri husait igat hevi long body bilong ol na ol wusait istap wantaim HIV/AIDS, ol meri na ol pikinini.
3. Kamapim gutpla wok bai istap longpela taim insait long ples na wer igat gutpela plen long ronim projek longpela taim insait long komuniti.

### **DAP bai i sapotim aplikasen wer:**

1. Komuniti bai givim sapot long bildim projek, long kisim ol projek material igo long ples o halivim long ol samting wer projek nidim.
2. Projek igat sapot pinis ikam long ol narapela NGO, bisnis na narapela gavman.
3. Projek i gat gutpela sapot ikam long member or administrator bilong provins.
4. Bai halivim ol lain wer i nogat gutpela sapot long gavman na tu long ol lain wusait i gat hevi long bodi.

DAP bai raitim leta long toksave wusait bai kisim moni halivim o bai ino nap kisim halivim.

### **Projek moni repot**

Taim yu kisim moni halivim long DAP, bai yu mas sainim dispela pepa;

Yu mas raitim projek moni ripot insait long 30 deis taim projek i pinis. Sapos nogat gutpela ripot, DAP bai stopim moni halivim long projek na bai ino nap halivim long ol projek ikam long yu behain taim.